

Committee(s)	Dated:
West Ham Park	17 May 2024
Subject: Review of current designated, unrestricted, and restricted income funds held and proposed changes	Public
Which outcomes in the City Corporation's Corporate Plan does this proposal aim to impact directly?	n/a
Does this proposal require extra revenue and/or capital spending?	No
If so, how much?	n/a
What is the source of Funding?	n/a
Has this Funding Source been agreed with the Chamberlain's Department?	n/a
Report of: The Chamberlain Interim Executive Director Environment	For Information
Report author: Pauline Mouskis, Chamberlain's Department	

Summary

This report provides the complete list of the current designated, unrestricted, and restricted income funds held for West Ham Park with the recommended future usage and changes required for these funds, in order to meet charity accounting SORP (Statement of Recommended Practice) rules.

Appendix 1 details a full list of current individual income funds held by West Ham Park for 2024/25 following movement in the previous financial year 2023/24 balance and recommended usage for each reserve. The report covers:

- A summary of the movement in funds in 2023-24 and the anticipated final balance at 31st March 2024.
- Details and proposed uses of the restricted and designated income funds.
- Fuller notes where needed for specific funds held.

Recommendation(s)

Members are asked to:

- Note the contents of the report as they relate to the funds of West Ham Park.

Main Report

Background

1. As part of the Natural Environment Charities Review scoping exercise a complete review of the charities' restricted and designated income funds has been progressed.

2. Under the Charity Statement of Recommended Practice for accounting and reporting (“SORP”) rules, designated income funds remain unrestricted income funds that should be applied within a reasonable time, say 1-2 years for the purposes set aside by the Trustee. This paper identifies where the funds were required to be spent over a longer period, then a clear plan and timeline would need to be in place as to when the funds will be spent. This will need to be a disclosure in the annual accounts per SORP 7.46, which requires disclosure of the likely timing of expenditure of designated income funds in the annual accounts. When designated income funds are no longer needed, they should be released back to the general unrestricted income fund.
3. All charities have designated income funds equivalent to the fixed and heritage asset values held in the balance sheet. This includes land and buildings, vehicles & plant and equipment and heritage assets. The designated fund balances are adjusted each year end to the holding net book value of the assets on the balance sheet. These are not reviewed in this report.

Current Position – West Ham Park

4. A detailed review of all funds held by West Ham Park has been carried out on the anticipated balances held as at 31st March 2024 and is shown in appendix 1.

Restricted Funds

5. The restricted fund for ‘Campaign Donations’ has now been used. These donations have been spent on the West Ham Park Playground Refurbishment project.

Designated Funds

6. The designated fund has been set aside by the Trustee for the following purposes:
 - Tangible Fixed Assets - This fund is maintained as the total of the fixed assets and heritage asset values held in the balance sheet. This fund is not available to be used for any other purpose.

Appendices

- Appendix 1 – West Ham Park review of designated funds

Contact

Pauline Mouskis
Chamberlain’s Financial Services Division
E: Pauline.mouskis@cityoflondon.gov.uk

Appendix 1 WHP committee on 16th May 2024

Review of unrestricted designated reserve funds and proposed changes.

West Ham Park Committee

**Opening
Balance
2023/24**

2023/24 Q1-Q4

Income

Expenditure

**Anticipated
Balance
31/03/20245**

Future use

£

£

£

£

Restricted Income Funds:

Campaign Donations - Playground Refurbishment Project

1,481

(1,481)

0 Playground refurbishment completed.

Designated (Unrestricted Income Fund):

Tangible Fixed Assets (Equipment)

954,091

954,091 Matched to Fixed asset total in balance sheet.
Not available to be used.

Unrestricted Funds

General Funds

0

470

470

Total West Ham Park

955,572

470

(1,481)

954,561